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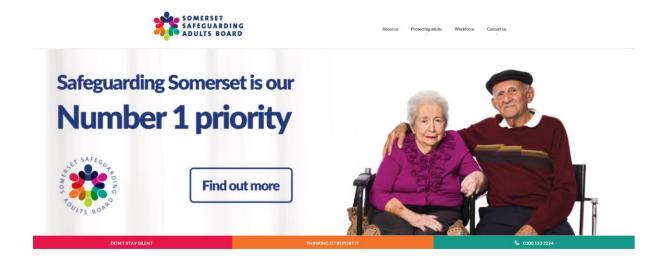
Page	Content	Resource
1	Safeguarding Adults at risk of harm tool kit	RCGP
2	Link to Safeguarding Adults Board Website (more info on p4)	Safeguarding Adults Board Website
3	Joint Adults Safeguarding Policy (more info on p4)  Care Act Guidance  Professionals Safeguarding Referral Form.	Safeguarding Adults Board Website
4	Practical Guidance if you are worried about an adult (more info on p5) Click on the 'recognising safeguarding concerns drop down'  An example of how this looks is on p5.	Safeguarding Adults Board website
5	Does this person meet the criteria for a safeguarding response? (more info on p6)  Link to Adult Safeguarding Risk Decision Making Tool  A copy is in your tools pack, an example of how this looks is on p6.	Safeguarding Adults Board website
6	Information Sharing Agreement (more info on p7)  A copy is in your tools pack, an example of how this looks is on p7.	Safeguarding Adults Board website

7	Resolving Professional Differences and process for escalating disagreements between agencies about a safeguarding response (more info on p8)      Self-Neglect tool kit (more info on p9) and County Lines (more info on p10)	Safeguarding Adults Board website
8	Domestic Abuse ( more info on p 11)	Somerset Survivors
9	Mental Capacity Online resource training- webinar and presentation  E Learning for Health  Other	Social Care Institute for Excellence
10	Mental Capacity Online resources – Helping Patients families and carers understand the MCA  Easy Read guide for people with learning disabilities  Guide for families to understand their roles in decision making- Learning Disabilities Focus  Guide for carers	Care England  Mencap
11	Lasting Powers of Attorney. Court appointed Deputies, Court of Protection  Check if someone has a power of attorney- you can phone or complete a short online form- OPG 100'	Office of the public guardian

12	Consent and Sexual Intercourse	
	This describes a piece of case law which details how capacity for consent to sexual intercourse is discussed	
13	Covert Medication and Deprivation of Liberty (more info on p12) https://www.bailii.org/ew/cases/EWCOP/2016/37.html#para 36	Court of Protection
14	Guidance on Removal of Clinically Assisted Nutrition and Hydration	BMA/RCP

## Somerset Safeguarding Adults Board Website

Guidance on Safeguarding Adults Policies Procedures and Processes in Somerset



### Here you can find the following documents



- The Joint Adults Safeguarding Policy
- The link to make a professional referral
- Care Act (2014) Describes duties of organisations and professionals

The SSAB has practical advice on what to do if you are worried about an adult who needs safeguarding- Select the 'recognising safeguarding concerns; button

## **GP Safeguarding Adults Training Resource Pack**

Links Correct 2 October 2019

### https://ssab.safeguardingsomerset.org.uk/adult-safeguarding-proceduresintro/adult-safeguarding-procedures/

What to do if you recognise abuse or neglect:



#### Stage 1: Crime

#### Crime / no crime

- If a crime has occurred and you need urgent police response dial 999 and follow police advice to ensure evidence is secure
- If a crime has occurred but no urgent response required contact police and follow police advice to ensure evidence is secured

### Stage 2: Safety

#### Immediate safety - any actions to make the person safe

#### Consider

- If the person has capacity understand the risk(s) and to make informed choices.
   If you have concerns about capacity undertake a Mental Capacity Assessment.
- If they have capacity they must agree to the measures you are proposing
- If they lack capacity you must act in best interest if the person objects to your action – refer to line manager and safeguarding team
- Identify if there other adults or children at risk?

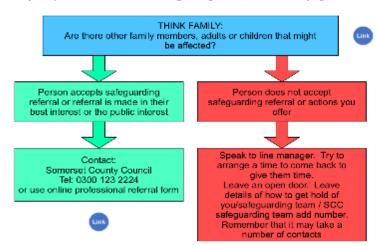
#### Stage 3: Wellbeing

#### Wellbeing

- · Talk to the person about what has happened to them
- · Do not promise that you will not share information
- Reassure them that you take what they say seriously and you will work to help them or put them in touch with others who will help them
- Ask them what is important to them and what they want to happen make safeguarding personal
- · Remember to keep considering their mental capacity
- Say that you would like to make a safeguarding referral, and ask if they agree



See below for more information on how to make a Safeguarding Referral



#### Stage 5: Record

#### Record

- As soon as possible, record all conversations, facts, observations.
- If away from the office, write on paper and transfer to organisational recording system on return
- When recording information be mindful of confidentiality and who may see the record
- Inform line manager if not already aware

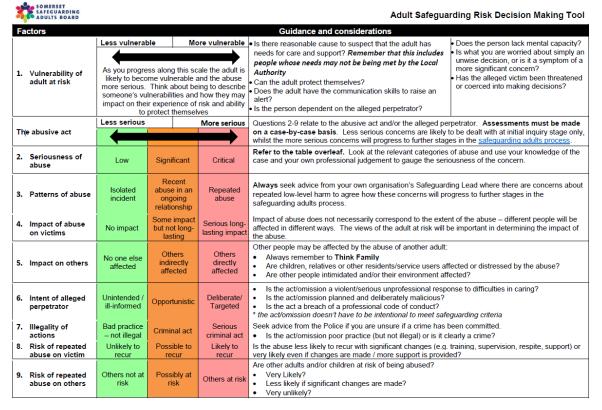
#### Stage 6: Ongoing

#### Ongoing

- Your ongoing involvement will not stop because of safeguarding, unless advised by the police
- If your role requires you to work with people as they continue through a
  safeguarding enquiry if you know the person best you may need to understand
  actions as part of enquiry.
   If you are a manager of qualified professional you may be asked to lead on the enquiry.
- If unsure, clarify with line manager / safeguarding team

Tool to help decide if the person meets the criteria for a safeguarding response- Link to Adult Safeguarding Risk Decision Making Tool

This is a four page document. The first page is below. A full copy is included in the tools pack



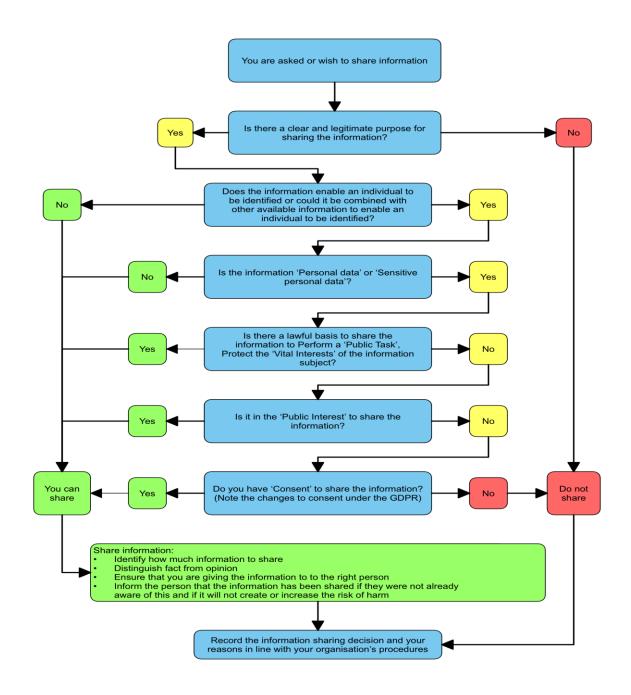
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v2.4

Agreed by SSAB Policy and Procedures Subgroup: 24/09/2019

### **Information Sharing Agreement**

The document is included in the pack. This gives information to support you in deciding whether to share information about an adult who needs safeguarding; including a flow chart.



# Resolving Professional Differences and process for escalating disagreements between agencies about a safeguarding response

All professionals working with adults must be able to challenge each other appropriately. When they believe that others are not working well together and, as a result, the adult remains at risk, or what is thought to be an unacceptable level of risk, and then escalation should take place.

This guidance explains how professional disagreements or issues relating to the safety of adults at risk of abuse should be resolved. It is applicable to all individuals and organisations who have a role in the safeguarding of adults at risk of abuse, and supports Somerset's Multi-Agency Safeguarding policy.

There is an escalation process to be used when initial attempts to resolve the situation have failed.

#### **Self-Neglect Practice Guidance**

#### This section of the SSAB website has a number of documents

It includes research based guidance on working with people who self-neglect

There is a very helpful flowchart in the document called that guides you as the powers available or not available to professionals when working with people who self-neglect.

This is included in your resource pack- Click below for the guidance and the remaining appendices; including a flow chart.

Self-Neglect Practice Guidance

Appendix 1: Legislation

Appendix 2: Multiagency Hoarding Guidance

https://ssab.safeguardingsomerset.org.uk/wp-content/uploads/SSAB-Self-Neglect-Practice-Guidance-Appendix-2-Agreed-24-09-2019.pdf - this seems to be the same link as Appendix 2

### **County Lines/ Modern Slavery**

This is home office guidance for frontline professionals on dealing with the criminal exploitation of children and vulnerable adults

https://www.gov.uk/government/publications/criminal-exploitation-of-children-and-vulnerable-adults-county-lines?platform=hootsuite

If you believe a child or adult is vulnerable or being exploited, you share intelligence or information with the police that you think they should be aware of. The link to the form is below

https://www.avonandsomerset.police.uk/forms/vul

**Domestic Abuse** 

Resources Specifically for GPs and DASH Risk Assessment Somerset

http://www.somersetsurvivors.org.uk/information-for-gps/

**Nationally Via Safelives** 

http://safelives.org.uk/

#### Covert Medication and DoLS- Case Law From Court of Protection

- (i) if a person lacks capacity and is unable to understand the risks to their health if they do not take their prescribed mediation and the person is refusing to take the medication then it should only be administered covertly in exceptional circumstances;
- (ii) before the medication is administered covertly there must be a best interest decision which includes the relevant health professionals and the person's family members;
- (iii) if it is agreed that the administration of covert medication is in their best interests then this must be recorded and placed in the person's medical records/care home records and there must be an agreed management plan including details of how it is to be reviewed; and
- (iv) all of the above documentation must be easily accessible on any viewing of the person's records within the care/nursing home.
- (v) If there is no agreement then there should be an immediate application to Court

http://www.bailii.org/ew/cases/EWCOP/2016/37.html#para36