**Somerset Training Hub**

**Claim Form for TNA Placement Funding 2018/19 and 2019/20**

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| --- | --- |
| Practice Name and Address:L Code: | Date claim submitted: |

Please use this form to claim the funding available to support the placement of Trainee Nursing Associates for the years 2018/19 and/or 2019/20

Please complete below:

1. I claim an Incentive Payment for offering placements in 20*…………….. (please indicate which year(s):*

1. I claim a Placement Tariff and confirm the:
	1. Total number of students placed was …………………
	2. Combined total number of placement hours of was ……………..

1. I have held / commit to holding a Reflective Learning Session for …………member(s) of staff on …………..or before 31.03.2020(*delete as appropriate)*
2. I confirm …………..member(s) of nursing staff have attended Assessor/Supervisor updates
3. I confirm the following member(s) of Nursing staff attended the Leadership Essentials Masterclass in March 2019

…………………………………………………………………………………………………………………………………………………..

……………………………………………………………………………………………………………………………………………………

 (*please provide name and job role of each delegate)*

Practice Declaration: I confirm, on behalf of the practice, that the above information is correct:

 Name: ………………………………………………………….. Position: …………………………………….

Signature: …………………………………………………… Date: …………………………………………

Bank Details for BACS: *Please complete*
Account Number: ……………… Sort Code: …..-…..-……VAT Reg No: if applicable

**Office use only:**

Total payable = £

Claim verified and authorised by Mrs C Hobbs, Education Facilitator, STH

Signed:……………………………………………………………Date:……………………………………………………………