

SYMPHONY HEALTHCARE SERVICES LTD

JOB DESCRIPTION

PRACTICE NURSE

Hours of Work:	
Location:	
Accountable To:	Lead Nurse & Practice Manager

1. JOB SUMMARY

The post holder would be part of a nursing team responsible for ensuring that the practice provides optimum care relevant to the practice population, either in practice or the home environment.

The post holder will focus on supporting patients to be healthy, monitoring long-term conditions, health prevention and screening activities in line with the objectives and vision of Symphony Healthcare Services. They will work collaboratively with the whole general practice team to meet the needs of patients, supporting the delivery of policy and procedures, and providing nurse leadership as required.

The post holder would be able to run a full Practice Nurse clinic. This would include but not limited to providing general nurse appointment cover and Chronic Disease Management. The post holder will demonstrate safe, clinical decision-making, assessment and expert care.

2. MAIN DUTIES AND RESPONSIBILITIES

- Assist the whole practice team to help deliver effective implementation of management of patients and their needs.
- Managing the nursing care of patients with chronic disease, employing recall systems suitable to the practice needs. This includes using the practice computer systems for input of information for recall and screening purposes. Accurate and efficient input of data for contract purposes is also required
- Contribute to the development of policies / protocols / guidelines within the practice.
- Aid the practice team with implementation of new initiatives in the delivery of chronic disease management services.
- Encourage the development of integrated services within Primary Care to include integrated practice based teams and multidisciplinary working.
- Recognise the opportunities for working in partnership with the Primary Health care team.
- Assess, plan, develop, implement and evaluate programmes to promote health and well-being, and prevent adverse effects on health and well-being

- Implement and evaluate individual treatment plans for patients with a known long-term condition
- Prioritise health problems and intervene appropriately to assist the patient in complex, urgent or emergency situations, including initiation of effective emergency care
- Deliver opportunistic health promotion using opportunities such as new-patient medicals
- Provide information and advice on prescribed or over-the-counter medication on medication regimens, side effects and interactions

Clinical skills will include some or all of the following (this list is not exhaustive):

- Wound care, dressings and general treatment room skills
- Urinalysis
- Spirometry
- Contraceptive advice, Family planning, Sexual Health
- Cytology
- Warfarin (INR) monitoring
- Assist with Coil removal
- Maintaining Thyroxine register
- Ear Syringing
- ECG
- BT, BP and Weight
- Diet and Lifestyle advice
- Immunisations (childhood, 'flu, pneumonia, pertussis, shingles etc.)
- Injections (B12, Triptorelin, Zoladex, and Depo etc.)
- Travel Vaccinations
- Stock checking and ordering of vaccines

Chronic Disease Management skills will include some or all of the following (this list is not exhaustive):

- Hypertension
- Mental Health
- Diabetes
- Asthma/COPD
- CHD

The post holder will be expected to train and develop further in some or all of the above.

Performance Reporting

- Support the implementation of evidence-based guidelines in conjunction with the practice nursing team.
- Participate in an annual appraisal.

Person Specification

Essential Criteria	Desirable Criteria
Experience	
<ul style="list-style-type: none"> • Evidence of appropriate knowledge base. • Interest and basic knowledge in long-term conditions. • Demonstrate an understanding of audit. 	<ul style="list-style-type: none"> • Suitable post registration experience. • Experience of working in a General Practice setting. • Experience of using a GP Clinical System (EMIS preferred). • Basic/advanced certificate of life support. • Undertaken mentorship training. • Awareness of the national service framework guidelines. • Understanding of health and safety issues.
Knowledge and Skills	
<ul style="list-style-type: none"> • Good interpersonal skills, both verbal and written. • Excellent communication skills. • Evidence of problem-solving and decision making skills. • Demonstrates motivation, reliability and commitment to team working. • Knowledge of needs of patients with long-term conditions • Aware of accountability of own role and other roles in a nurse led service • Knowledge of health promotion strategies • Awareness of clinical governance issues in primary care • Knowledge of patient group directions and associated policy 	<ul style="list-style-type: none"> • Able to use own initiative • Able to work under pressure • Able to work in a changing environment
Qualifications	
<ul style="list-style-type: none"> • Registered nurse. • Willingness to learn and acquire new skills. • Insight and understanding of current issues in nursing and the NHS. 	<ul style="list-style-type: none"> • Post-registration study in topics allied to general practice.
Additional	
<ul style="list-style-type: none"> • Ability to work core hours • Flexibility for cover • Full Driving licence and car/transport 	