**Job description**

Nurse Practitioner : General Practice

Salary : Depending on knowledge and capability

Hours of employment 25-27hrs per week

Appointment : Permanent contract

**Job Summary**

The post holder is an experienced nurse , who acting withing their professional boundaries, will provide care for presenting patients from initial history taking, clinical assessment , diagnosis, treatment and evaluation of their care. They will demostrate safe, clinical decision-making and expert care for patients within general practice. They will work collaboratively with the multi-disciplinary general practice team to meet the needs of patients, supporting the delivery of policy and procedures and providing nurse leadership as required. In order to work at this level, NMC requirements for advanced practice must be met.

**Scope and purpose of the role**

* To deliver a high standard of patient care as Nuirse Practitioner in general practice, using advanced autonomous clinical skills, and a broad and in depth theorectical knowledge base.
* To manage a clinical caseload, dealing with presenting patients`, needs in a primary care setting
* To ensure the highest standars of care are provided for patients
* To develop the nursing services offered by the practice
* To provide clinical leadership

**Job dimensions**

* To manage own clinical workload in general practice responding effectively to patient need and ensuring choice and ease of access to services
* The development and use of referral pathways for NP`s to the local acute services and to diagnostic and treatment centre
* To mentor and support other members of the nursing team in developing and maintaining clinical skills
* Provide a choice of direct access to a NP , both in the practice and over the telephone, for the genaral practice population
* Make professionally autonomous decisions for which he/she is accountable
* Provide a first point of contact within the Practice for patients presenting with undifferentiated, undiagnosed problems, making use of skills in history taking, physical examination, problem solving and clinical decision making to establish a doagnosis and management plan
* Instigate necessay invasive and non invasive diagnostic tests or investigations and interpret findings/reports
* Where the post holder is an independent prescriber: to prescribe safe , effective and appropriate medication as defined by current legislative framework
* Provide safe, evidence based, cost-effective, individualised patient care
* Offer a holistic service to patients and their families, developing where appropriate an on-going plan of care/support, with the emphasis on prevention and self-care
* Promote health and well-being through the useof health promotion, health education, screening and therapeutic communication skills
* Refer patients directly to other services/agencies as appropriate
* Work with multi-displinary team within the Practice and across the wider area to promote **integrated and seamless pathways of care**
* Contribute to the Practice achieving its quality targets to sustain the high standards of patient care and service delivery
* Participate in identification of community health needs and develop patient/family-centred straegies to address them
* Beware of and contribute to planning and service delivery of practice based commisioning
* To undertake home visits for selected patients with the agreement of the on call doctor.

**Teaching and Mentoring**

The post holder will:

* Promote a learning enviroment for patients , nurses and other health professionals
* Contribute to the planning and implementation of the teaching for existing staff such as practice nurses, medical students NP students GPregistrars,HCA`s within the practice.

**Professional Role**

The post holder will:

* Promote evidence-based practice throughthe use of the latest research-based guidelines and development of practice-based research
* Monitor the effectiveness of their own clinical practice through the quality assurance strategies such as use of audit and peer review
* Maintain their professional registration
* Participate in CPD opportunities to ensure up-to-date evidence-based knowledge and competence in all aspects of the role are maintained
* Work weith the latest NMC code of prfessional condust
* Record accurate consultation adat in patients records according with the latest NMC guidance and other pertinent standards
* Keep up to date with pertinent health-related policies and work with the practice team to consider the impact of the strategies for implementation
* Work collaboratively with colleagues within and exteranl to the practice
* Demonstrate leadership
* Pro-actively promote the role of the NP within the practice and externally to key stakeholders and agencies

**Managerial Role**

The post holder will:

* Encourage and develop teamwork within the practice
* Indentify appropriate opportunities to delegate both clinical and administrative tasks to more junior staff
* Help the practice operate in a cost effective manner
* Participate in practice meetings reporting progress as required
* Work closely with doctors and administarive manager in setting up/or improving practice sysytems for monitoring/measuring preformance against clinical and quality indicator targets

**Health and safety /Risk Management**

* The post holder must coly at all times with the Practice`s Health and Safety policies, in particular by following agreed safe working procedures and reporting incidents using the organsiations Incident Reporting System.

**Equality and Diversity**

* The post-holder must co-operate with all policies and procedures designed to ensure equality of employment.Co-workers, patients and visitors must be treated equally irrespective of gender, ethnis origin, age disability , sexual orientation , religion etc.

**Respect for Patient Confidentiality**

* The post-holder should respect patient confidentiality at all times and not divulge patient information unless sanctioned bythe requirements of the role.

**Special Working conditions**

* The post-holder is required to travel independently to attend meetings etc hosted by other agencies as required. Home visiting mileage will be paid by the practice
* The post-holder wil have contact with body fluids ie,wooud exudates, urine etc while in clinical practice.

**Rehabilitation of offenders act 1994**

Because of the nature of the work , this post is exempt from Section 4(2) of the rehibilitation of Offenders Act 1994 ( Exceptions) Order ( 1995). Applicants for the post are not entitled to withhold informatioon about convictions which for other purposes are “spent” under the provisions of the Act and in the event of employment any failure to disclose such convictions could result in displinary action or dismissal by the Practice. Any information given will be completely confidential and will be considered only in relation to an applicant of a position which the order applies.

**Job description Agreement**

This job description is intended to provide an outline of the key tasks and responsibilities only. There may be other duties required of the post-holder commensurate with the position. This description will be open to regular review and my be amended to take into account development within the Practice. All members of staff should be prepard to take on additiona;l duties or relinquish existing duties in order to maintain the efficent running of the practice.

Job holders signature :……………………………………………………………………..

Date :……………………………………………

Line Managers signature……………………………………………….. Date: …………………………………………….

Line Managers name …………………………………………………….. Position ………………………………………….