

Train-the-Trainer Workshop

Aim

To prepare delegates with the necessary behavioural and technical training and development techniques to deliver internal workshops & training within their own practice.

Objectives

- To deliver training session taking into account the objectives and contents.
- To manage the expectations and behaviour of delegates.
- To identify different learning styles and apply to meet audience requirements
- To demonstrate the desired capabilities of a successful trainer.

Timing

1 day workshop, 10.00am – 4.00pm.

Minimum/maximum delegates

This workshop has been designed for a maximum of 15 delegates.

Who would benefit from this course?

This workshop is designed for any member of the practice team that is responsible for delivering training. It will also benefit any member of the team that is interested in developing this skill.

Sessions covered

- How we learn, the learning cycle and learning styles
- What makes a successful trainer - Qualities and capabilities?
- Planning and preparation - How to deliver successfully
- Overview of what you may be delivering in the future (includes example training sessions you may wish to run)
- Putting it into practice - Opportunity for delegates to experience running a workshop

Pre workshop activity for delegates

Delegates will have the opportunity during the workshop to practice running their own training session. If you would like this to be something that you are planning to run in your own practice e.g. inductions, data quality, then please bring a sample of this with you.

Courses run by Insight Solutions are well regarded by colleagues when I mention them. Usually they are the preferred provider when given a choice of courses. I certainly choose them first. Material is always pertinent and presenters are always knowledgeable and helpful -
Julie, Practice Manager,

